

MANUAL FOR THE USE OF TIME SLOT MANAGEMENT SYSTEM „CARGOCLIX“ AT MARQUARDT LOGISTIK GMBH

CALL-UP OF THE TIME SLOT MANAGEMENT SYSTEM

To call-up the time slot management system „CARGOCLIX“, please proceed as follows:

1. Please open your internet browser and enter the following address in the address bar: www.cargoclix.com/marquardt
2. Confirm your entry with the button „enter“.
3. A window will be opened where you can create your account (see next page).

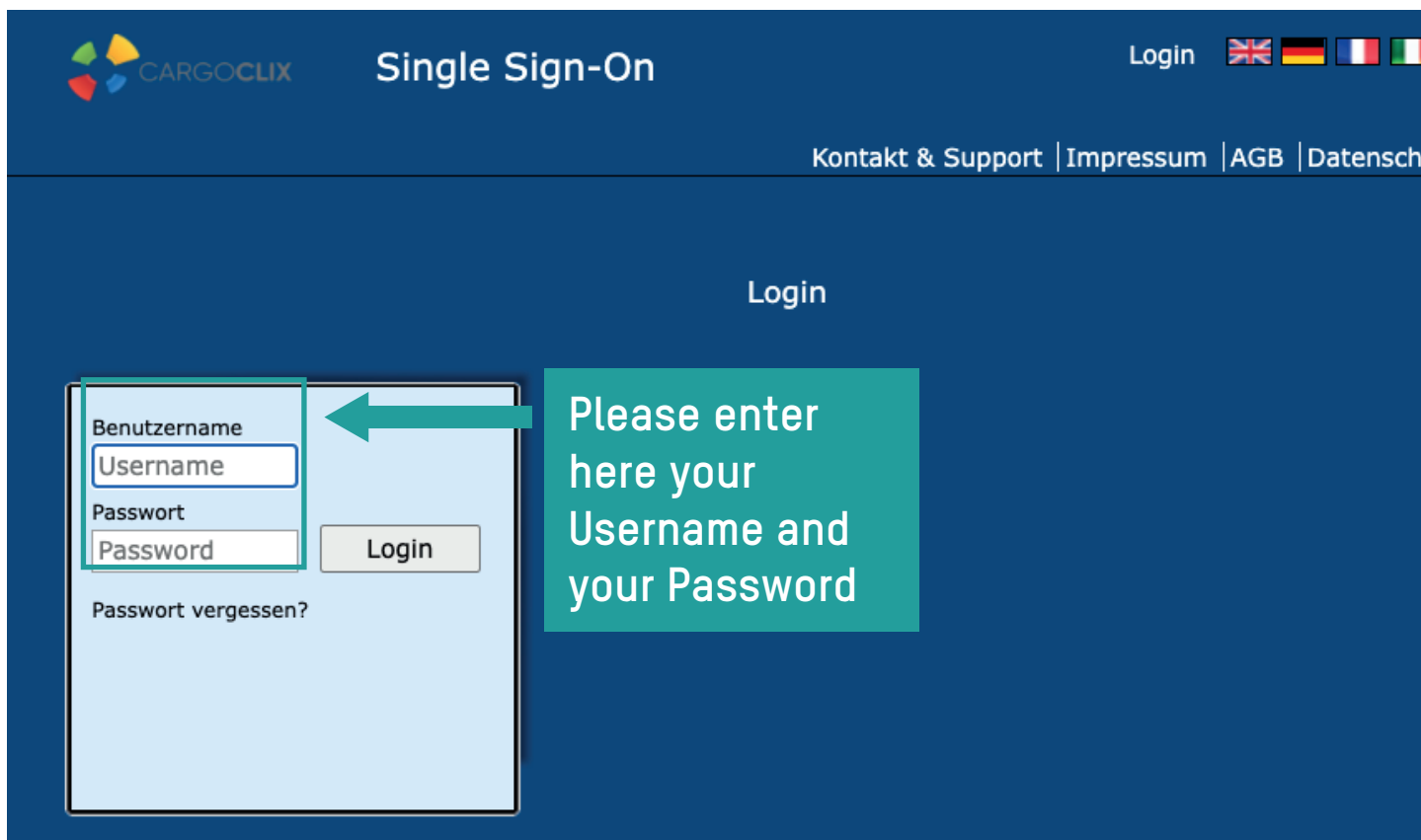


1. If you are already a user of the time slot management at Cargoclix and you want to add the CargoMarket „Marquardt Logistik GmbH“ to your user, please contact Email: support@cargoclix.com or Phone: +49 (0) 761 – 20 55 11 00.
2. If you already have an account and the CargoMarket „Marquardt Logistik GmbH“ is assigned to it, you can log in here.
3. If you do not yet have an account for time slot management at Cargoclix, you can create it here.

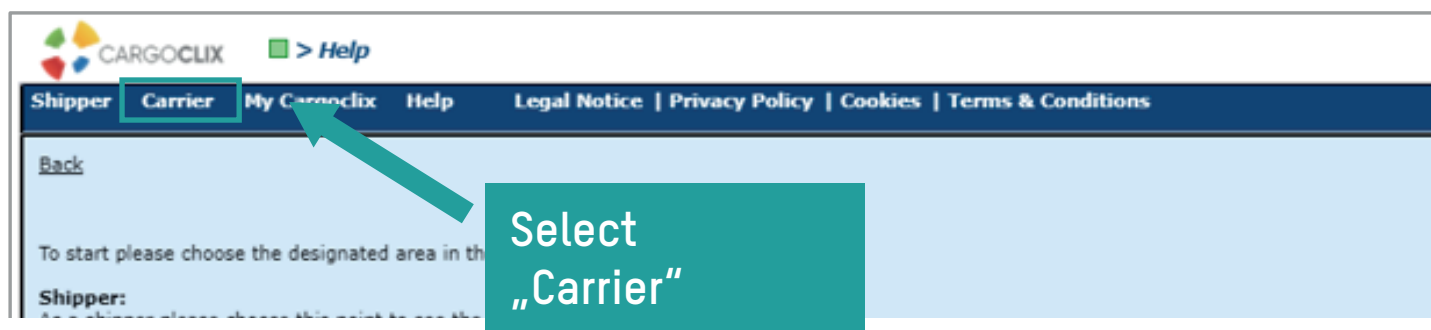
After you have created a new account, this will be checked and your account will be activated at the beginning of the next working day.

LOGIN AND BOOKING OF A TIME SLOT

If you have received the message by email that you are approved for time slot management at Marquardt Logistik GmbH, you can register at www.cargoclix.com/timeslot.

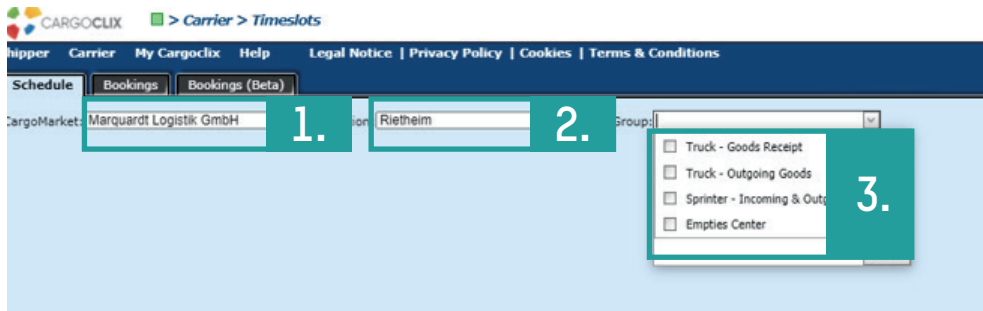


The screenshot shows the CARGOCLIX Single Sign-On page. The header includes the CARGOCLIX logo, the text "Single Sign-On", a "Login" button, and flags for the United Kingdom, Germany, France, and Italy. Below the header is a navigation bar with links for "Kontakt & Support", "Impressum", "AGB", and "Datensch". The main content area is titled "Login" and features a login form. The form has two input fields: "Benutzername" (Username) and "Passwort" (Password). A green box highlights the "Benutzername" field, and a green arrow points to it from a text box that says "Please enter here your Username and your Password". Below the password field is a "Login" button and a link for "Passwort vergessen?".



The screenshot shows the CARGOCLIX website with a navigation bar. The "Carrier" link is highlighted with a green box, and a green arrow points to it from a text box that says "Select 'Carrier'". The navigation bar also includes links for "Shipper", "My Cargoclix", "Help", "Legal Notice", "Privacy Policy", "Cookies", and "Terms & Conditions". Below the navigation bar, the page content includes a "Back" link and a message: "To start please choose the designated area in the". Below this message is a section titled "Shipper:".

LOGIN AND BOOKING OF A TIME SLOT



1. Select CargoMarket „Marquardt Logistik GmbH“.
2. Select the required location.
3. Select the required ramps.

DELIVERY & COLLECTION OF GOODS

Exclusive delivery of purchased goods

Truck – Goods Receipt (for trucks, trailers)

Exclusive delivery of in-house production parts from Marquardt subsidiaries

Truck – Goods Receipt Intercompany (for trucks, trailers)

Collection of finished goods for customers

Truck – Outgoing Goods (for trucks, trailers)

Delivery & Collection for Sprinter

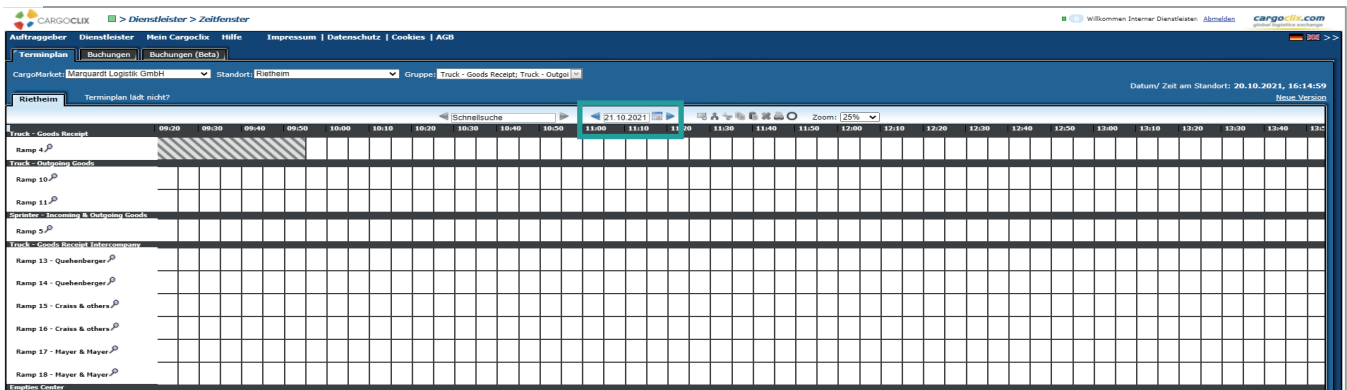
Sprinter – Incoming & Outgoing Goods (for Sprinter and cars)

DELIVERY & COLLECTION OF EMPTIES

Empties Center

You always get to the schedule of the current date and can choose another one from here.

LOGIN AND BOOKING OF A TIME SLOT

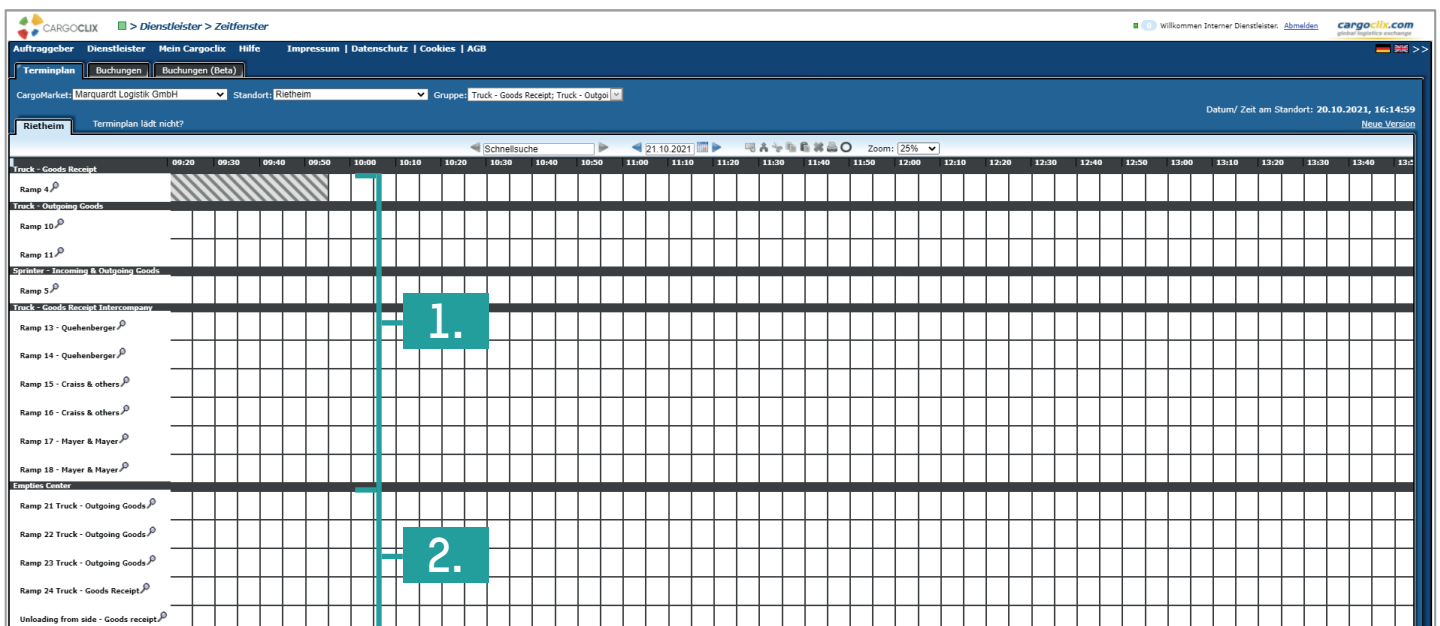


Dark gray fields: Cannot be booked (ramp closed)

Light gray fields: Can no longer be booked

Diagonal gray striped fields: Are booked by other customers

White fields: Can be booked



1. Ramps of **Logistics Center** (Loading and Unloading of **goods**)

Unterer Breite 4

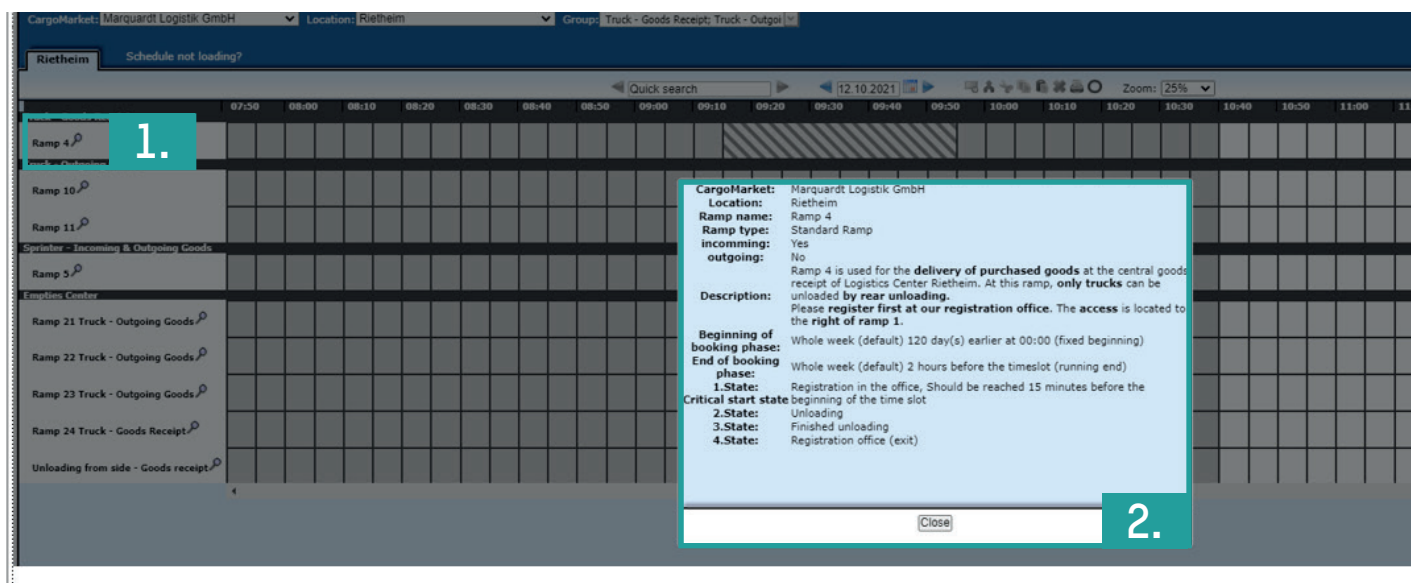
78604 Rietheim-Weilheim

2. Ramps of **Empties Center** (Loading and Unloading of **empties**)

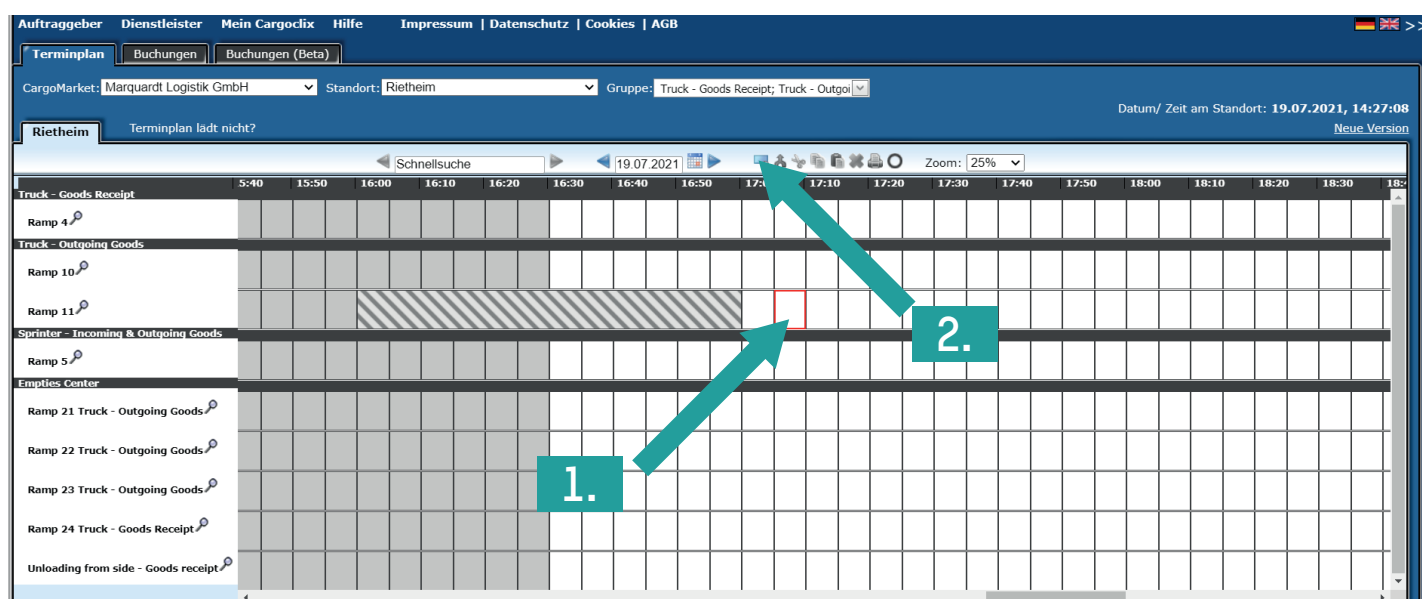
Untere Breite 6

78604 Rietheim-Weilheim

LOGIN AND BOOKING OF A TIME SLOT



1. Click on the magnifying glass to see the properties of the ramps.
2. Here you can see, for example, that the booking phase begins 120 days before the time slot has to be booked and ends 2 hours before the time slot starts.



1. As soon as you have selected the desired date for booking the time slot, click on the free time slot.
2. Click on booking.

3.1 DATA ENTRY FOR DELIVERIES OF PURCHASED GOODS TO LOGISTICS CENTER RIETHEIM

Applies to any goods, which do not originate from Marquardt.

Riethem Schedule not loading?

Truck - Goods Receipt
Ramp 4

Truck - Outgoing Goods
Ramp 10
Ramp 11

Container - Incoming & Outgoing Goods
Ramp 5

Empty Center
Ramp 21 Truck - Outgoing Goods
Ramp 22 Truck - Outgoing Goods
Ramp 23 Truck - Outgoing Goods
Ramp 24 Truck - Goods Receipt
Unloading from side - Goods receipt

Booking data
Marquardt Logistik GmbH, Riethem: 12.10.2021, 12:00 - 12:04, Ramp 4

Hint: The time slot booking length is automatically controlled by the number of pallets or cardboard boxes:
Number of pallets: 1 - 5 = 15 minutes, 6 - 10 = 25 minutes, 11 - 15 = 40 minutes, 16 - 20 = 55 minutes, etc.
Number of cardboard boxes: 1 - 10 = 10 minutes, 11 - 20 = 20 minutes, 21 - 30 = 30 minutes, etc.

Booking Company
Company: Marquardt Logistik GmbH, Riethem
User: Interner Dienstleister
Created at: 12.10.2021 09:42:58
ETA: N/A
ETA Last Updated: N/A
Booking Type: Standard Booking
Comment:

Additional data
Forwarding agency *
Subcontractor
Vehicle license plate *
Name of the driver
Charge carrier (select) *
Please select

Load data from profile
☒ Show only my profiles
☐ Profile Overwrites
Profile: Please select
Name for new profile:
The profile will be saved when you click update
Delete profile
☐ Enable ETA

* Mandatory

(Save & Close) (Save & Print) Standard Cargolix Booking Conf

Please enter your data and click on Save. Mandatory fields must be entered in order to book a time slot. If you want to save the profile for future bookings, you can assign a name in the mask on the right, e.g. the truck registration number, etc.

3.2 DATA ENTRY FOR DELIVERIES OF INTERCOMPANY GOODS TO LOGISTICS CENTER RIETHEIM

Applies exclusively to goods originating from Marquardt subsidiaries.

The screenshot displays the CARGOCLIX web application interface. The top navigation bar includes links for Shipper, Carrier, My Cargoclix, Help, Legal Notice, Privacy Policy, Cookies, and Terms & Conditions. The main header shows the current location as 'Rietheim' and the group as 'Truck - Goods Receipt: Truck - Outgo'. A sidebar on the left lists various ramps and their associated companies, such as 'Ramp 4', 'Ramp 10', 'Ramp 11', 'Ramp 5', 'Ramp 13 - Quehenberger', 'Ramp 14 - Quehenberger', 'Ramp 15 - Craiss & others', 'Ramp 16 - Craiss & others', 'Ramp 17 - Hayer & Hayer', 'Ramp 18 - Hayer & Hayer', 'Ramp 21 Truck - Outgoing Goods', 'Ramp 22 Truck - Outgoing Goods', and 'Ramp 23 Truck - Outgoing Goods'. The main area shows a grid of time slots for booking. A modal window is open, displaying the 'BOOKING DATA' form for 'Marquardt Logistik GmbH, Rietheim'. The form includes fields for 'Booking Company', 'Additional data', 'Load data from profile', and 'Comment'. The 'Additional data' section contains fields for 'Forwarding agency', 'Subcontractor', 'License Plate Tractor', 'Registration plate trailer / semitrailer', 'Name of the driver', 'Access card no.', 'Durable goods', and 'Number of pallets'. The 'Load data from profile' section has checkboxes for 'Show only my profiles', 'Profile Overwrites', and 'Enable ETA'. The 'Comment' field is at the bottom. The form is titled 'Marquardt Logistik GmbH, Rietheim: 21.10.2021, 10:55 - 10:59, Ramp 15 - Craiss & others'. A hint at the top of the form states: 'Hint: The time slot booking length is automatically controlled by the number of pallets: Number of pallets: 1 - 5 = 20 minutes, 6 - 10 = 25 minutes, 11 - 15 = 30 minutes, etc.' The form has buttons for 'Save & Close', 'Save & Print', and 'Standard Cargoclix Booking Conf'.

Please enter your data and click on Save. Mandatory fields must be entered in order to book a time slot. If you want to save the profile for future bookings, you can assign a name in the mask on the right, e.g. the truckregistration number, etc.

1. Please enter in the field “Dutiable goods” the customs status of the goods.

3.3 DATA ENTRY FOR COLLECTIONS AT LOGISTICS CENTER RIETHEIM

CARGOCLIX > Carrier > Timeslots

Shipper Carrier My Cargoclix Help Legal Notice | Privacy Policy | Cookies | Terms & Conditions

Schedule Bookings Bookings (Beta)

CargoMarket: Marquardt Logistik GmbH Location: Riethem Group: Truck - Goods Receipt; Truck - Outgoing

Riethem Schedule not loading?

Truck - Goods Receipt 10:10 10:20 10:30 10:40 10:50 11:00 11:10

Truck - Outgoing Goods

Ramp 4

Ramp 10

Ramp 11

Transfer - Incoming & Outgoing Goods

Ramp 5

Empty Center

Ramp 21 Truck - Outgoing Goods

Ramp 22 Truck - Outgoing Goods

Ramp 23 Truck - Outgoing Goods

Ramp 24 Truck - Goods Receipt

Unloading from side - Goods receipt

Booking data

Marquardt Logistik GmbH, Riethem: 12.10.2021, 11:55 - 11:59, Ramp 10

Hint: The time slot booking length is automatically controlled by the number of pallets or cardboard boxes:
Number of pallets: 1 - 5 = 20 minutes, 6 - 10 = 25 minutes, 11 - 15 = 30 minutes, etc.
Number of cardboard boxes: 1 - 10 = 10 minutes, 11 - 20 = 20 minutes, 21 - 30 = 30 minutes, etc.

Booking Company

Company: Marquardt Logistik GmbH, Riethem

User: Interner Dienstleister

Created at: 12.10.2021 09:44:30

ETA: N/A

ETA Last Updated: N/A

Additional data

Forwarding agency *

Subcontractor

Vehicle license plate *

Name of the driver

Access card no. (select)

Reference number *

Charge carrier (select) *

Booking Type: Standard

Number of pallets *

Load data from profile

Show only my profiles

Profile Overwrites

Profile: Please select

Name for new profile

The profile will be saved when you click update

Delete profile

Field Truck Plate should be visible and editable for ETA, please contact the Cargomarket Admin to fix this.

Comment

Save & Close Save & Print Standard Cargoclix Booking Conf

Now enter your data and then click on Save. Mandatory fields must be entered in order to book a time slot. If you want to save the profile for future bookings, you can assign a name in the mask on the right, e.g. the truck registration number, etc.

1. If you pick up **groupage freight**, select **1** for the number of reference numbers and enter **SG** in the reference number field.
2. If you do **not collect groupage freight**, you will receive reference numbers from us in advance. These reference numbers have then to be entered in the corresponding fields.

3.4 DATA ENTRY FOR DELIVERIES AND COLLECTIONS AT EMPTY CENTER RIETHEIM

Marquardt Logistik GmbH, Rietheim: 12.10.2021, 12:35 - 12:39, Ramp 24 Truck - Goods Receipt

Hint: The time slot booking length is automatically calculated by the number of pallets:
Number of pallets: 1 - 5 = 20 minutes, 6 - 10 = 25 minutes, 11 - 15 = 30 minutes, etc.

Booking Company

Company
Marquardt Logistik GmbH, Rietheim
User
Internen Dienstleister
Created at
12.10.2021 09:53:07
ETA
N/A
ETA Last Updated
N/A
Booking Type
Standard Booking

Additional data

Forwarding agency *
Subcontractor
License Plate Tractor *
Registration plate trailer / semitrailer
Name of the driver
Access card no. (select)
please select
Number of delivery notes (select)
please select
Customer (select) *
1
Customer 1 *
Vehicle type (select)
please select
Number of pallets *
* Mandatory

Load data from profile

☒ Show only my profiles
☐ Profile Overwrites
Profile
Please select
Name for new profile
The profile will be saved when you click update
Delete profile
☐ Enable ETA

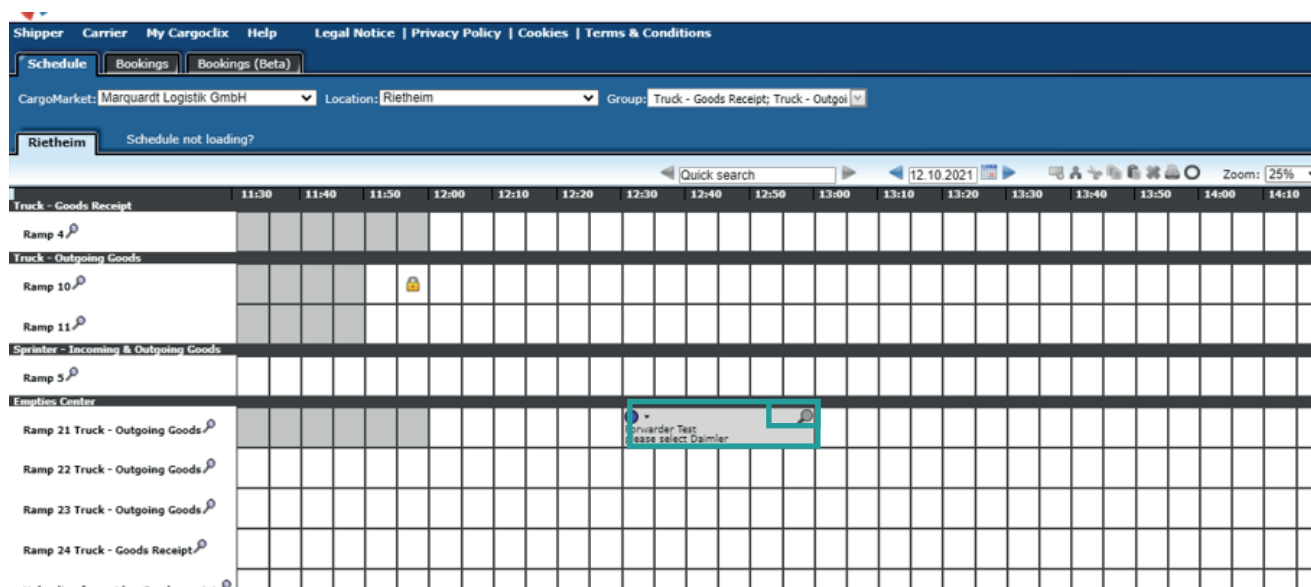
Comment

Save & Close Save & Print Standard Cargoclix Booking Conf

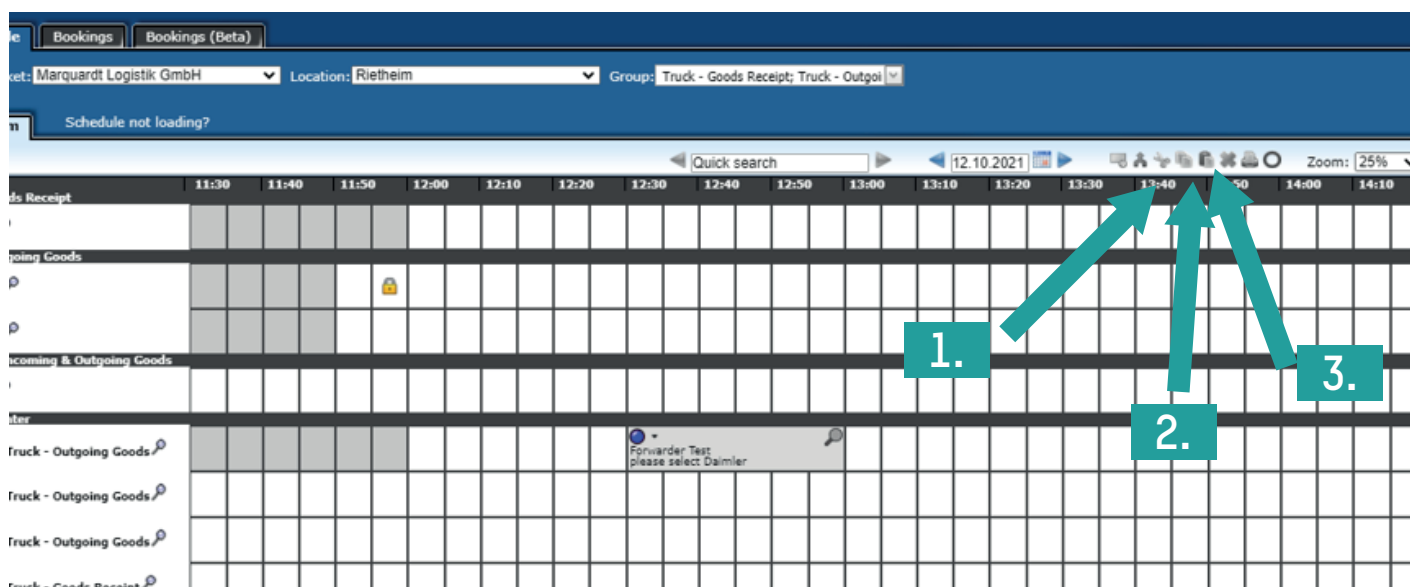
Now enter your data and then click on Save. Mandatory fields must be entered in order to book a time slot. If you want to save the profile for future bookings, you can assign a name in the mask on the right, e.g. the truck registration number, etc.

1. Enter the name of the owner of the empties in the field „Customer“ (e.g. VW, Daimler, InTica, Volvo etc.).
2. You can voluntarily enter delivery note numbers in the field „Delivery notes“.

CHANGE OF BOOKED TIME SLOTS



1. You can now see your booked time slot.
2. You can open your booked time slot by clicking on the magnifying glass.
In the tap „Booking data“ the time slot booking data can be changed.
The current status of the booking can be seen in the tap „Process details“ in real time.



1. If necessary: Click here to cut out the booking



2. Click here to copy the booking.



3. Click here to insert the booking.



Timeslot Booking Confirmation



Carrier	Marquardt Test GmbH
User	Internal Service Provider
Forwarding agency	Example
Vehicle license plate	TEST
Access card no. (select)	please select
Number of reference numbers (select)	1
Reference number	2797619
Charge carrier (select)	Pallets
Number of pallets	15

Cargoclix Booking ID
29509481

Cargomarket Bookings-ID



Comment

Date And Time	14.01.2022 18:40-19:14
CargoMarket	Marquardt Logistik GmbH
Location	Rietheim
Ramp name	Ramp 10
Group	Truck - Outgoing Goods
Description	Ramp 10 is used for the collection of goods at Logistics Center Rietheim. At this ramp, only trucks can be loaded by rear loading . Please register first at our registration office . The access is located to the right of ramp 1

A PDF file has been created that you can print out.
The file contains all data of the booking, including the booking ID.

The slot was booked successfully!

If you have any questions about your deliveries, please get in touch with your contact person at Marquardt Logistik GmbH.

If you have any questions concerning timeslot management at Marquardt, please contact:
timeslotmanagement@marquardt.com

If you have any technical questions, please contact CARGOCLIX
Email: support@cargoclix.com
Phone: +49 (0) 761 – 20 55 11 00